

Covid-19 Risk Assessment - gathering in the church building and surrounding premises (Afterchurch) 1st November 2020 onwards

This risk assessment concerns managing risk for Afterchurch in the church building

It is based on advice taken from:

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

Name of church Woodgreen Evangelical Church
Address Hastings Drive Worcester WR4 0SR

Areas of building assessed Sports Hall and toilets (for Bubble 1), Prayer Hall and Foyer toilets (for Bubble 2)

Assessment undertaken by AJ (Youth and Children's Worker)

Date of initial assessment 7th October 2020

The risk assessment is underpinned by the following considerations:

- Identifying which activities or situations might cause transmission of the virus.
- Thinking about who could be at risk.
- Deciding how likely it is that someone could be exposed.
- Removing potentially harmful activities or situations, or, where this is not possible, seeking to control risk.
- Tracking incidents in an accident logbook in accordance with the Woodgreen Church Health and Safety Policy.

Woodgreen Evangelical Church is committed to operating in a way that is responsible, appropriate and safe for all those who wish to meet to worship. This risk assessment seeks to adhere to all current guidance provided by the Government for the safe use of places of worship during the pandemic. The following measures are the practical steps taken to require this to happen and will be in place before the youth work recommences. Youth workers and parents of young people attending will be sent details of the new arrangements prior to opening to conform to the changes.

Measures will be communicated as follows: All Youth workers and parents of young people attending to be sent a copy of this risk assessment. These documents to be available on the church website. Reminders and further instructions as necessary to be included in 'church matters'.

Risk	Measure to avoid, minimise or reduce risk	Practical measures (what, who when?)
Spread of virus through aerosols.	<ul style="list-style-type: none"> • Effective levels of ventilation to be maintained in Sports Hall and Prayer Hall through use of open windows and doors where appropriate. • All noise to be maintained at a level that allows for normal conversation. Voices not to be raised. Singing can be included. Recorded music to be kept at reasonable volume. • All seating to be 2m apart. • Tissues to be provided to enable people to catch coughs and sneezes. Bins placed in Sports Hall and Prayer Hall. • No face coverings need to be worn by leaders or young people. This is in reference to the government <u>guidelines for out of school settings</u> which states: <i>“Public Health England does not (based on current evidence) recommend the use of face coverings when children are participating in out-of-school settings activities. This evidence will be kept under review. They are not required during out-of-school provision as children and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education.”</i> 	<p>Y&C worker opens adequate windows / doors at 7:15pm</p> <p>Seating to be set up by Y&C Worker during the week.</p> <p>COM to ensure adequate supply and ongoing emptying of bins.</p>
Spread of virus through touching of surfaces.	<ul style="list-style-type: none"> • Young people and leaders to be encouraged to go to the toilet before they come in the evening. • Hand sanitiser to be available upon arrival and in each area. All attendees to sanitise (or wash hands for 20 seconds if toilet is used) • Hand dryers and paper towels / ‘open’ bins to be available in all toilets. • Door handles as well as other commonly used surfaces such as tables and chairs to be disinfected afterwards. • Bubble 1 to use the toilets in the Sports Hall • Bubble 2 to use the toilets in the Main Foyer 	<p>Hand sanitiser stations in each area by COM</p> <p>COM ensures that adequate paper towels are available at all times. ‘Instructions’ re toilets included in WCA.</p> <p>Any surfaces that may be touched by Staff Team first thing Monday to be sanitised (alarm, front door handle) before leaving. Cleaner deep cleans toilets/foyer area/classrooms Monday morning and main hall later in the week (after 72 hours quarantine).</p> <p>Toilets to be cleaned before and after AfterChurch by AfterChurch leaders. Signage to designate these toilets are for Afterchurch only.</p>

<p>Spread of virus through shared/ transferred objects.</p>	<ul style="list-style-type: none"> • Young people to bring their own Bibles and the Bible readings to be provided on paper if required. • Young people to bring their own drinks and refreshments. Leaders to be encouraged to bring their own drink. 	
<p>Spread of virus through inadequate social distancing.</p>	<ul style="list-style-type: none"> • Number of attendees limited through booking system. There will be two bubbles of up to 15 young people. One group will meet in the Sports Hall (Bubble 1) and the other group will meet in the Prayer Hall (Bubble 2) • All Leaders and Young People should practice social distancing. • For Bubble 1, entry and exit will be through the fire-door of the Sports Hall. Parents will need to maintain social distancing whilst dropping their young people off and picking them up. Parents will only enter the Sports Hall if absolutely necessary. • For Bubble 2, entry and exit will be through the main doors of the Church leading to the Prayer Hall. Parents need to maintain social distancing whilst dropping their children off and picking them up. Parents will only enter the Church if absolutely necessary. • Young people to be strictly supervised by their parents/ carers when they are not in Afterchurch. Young people to sanitise their hands on arrival and exit. 	
<p>Spread of virus / illness due to inappropriate attendance</p>	<ul style="list-style-type: none"> • Any leader or young person who is symptomatic, or who is in a household or household with someone who is symptomatic should not attend and should follow Government guidance. • Only young people that have been previously booked in online and have received confirmation of attendance can attend. • Limits will be put on whom can attend each group (see above) • Those who have received notification via the NHS 'track and trace' app should stay away unless they have received a negative test result and are following Government guidance. 	<p>In WCA.</p> <p>Registers to be kept for 21 days for Test and Trace purposes. After that to be destroyed in line with GDPR regulations.</p> <p>Booking system will enable monitoring of this.</p>

