

## STANDARD CHARGES FOR BOOKING THE BUILDING

(for regular bookings or charities we may offer reduced prices, bookings outside of reasonable hours may incur an extra charge)

<b>Main Hall</b>	£85 for up to 2 hours, then £30 per hour or part thereof Our largest room, with stage, AV, PA and seating for 180 (theatre style) with the ability to extend to 220 by extending into the foyer*. However chairs are set out in a way that a group of around 40 would not feel 'lost' in this space by not using the side rows. £40 Chair moving fee if needed.
<b>Recreation Hall</b>	£60 for up to 2 hours, then £25 per hour or part thereof A sports hall with hatch through to the kitchen and windows / doors to the garden can seat 120 at square tables
<b>Conference Room 2</b>	£50 for up to 2 hours, then £20 per hour or part thereof A smaller room with a comfortable capacity of 35 and built in AV
<b>Classroom</b>	£25 for up to 2 hours (for each room used), then £10 per hour or part thereof Rooms designed for smaller meetings comfortable capacity of 8
<b>Hire of whole building</b>	£120 per hour or part thereof All rooms have natural light
<b>EXTRAs</b>	
<b>Chair moving fee if needed.</b>	£40 This mostly applies to the Main hall as moving the chairs or having a specific set up is a large job
<b>Out-of-hours keyholder fee</b>	£15 If we have to ask someone to come and lock / unlock the building out of hours
<b>AV / PA operator</b>	£15 per hour
<b>Refreshments</b>	£0.35 per serving (tea / coffee / biscuit)